

King and Queen County  
Board of Supervisors Meeting

Monday, August 12, 2013  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**

Chairman Morris called the meeting to order. Mr. Simpkins provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE JUNE 25, 2013 AND JULY 15, 2013 MINUTES OF THE BOARD**

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to approve the June 25, 2013 and July 15, 2013 Minutes of the Board.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR.

NAYS: NONE

ABSTAINED: S. C. ALSOP

**APPROVAL AND SIGNING OF THE AUGUST 2013 WARRANTS AND APPROPRIATIONS**

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the warrants and appropriations for the month of August, 2013, as subject to audit.

AYES: D. H. MORRIS, R. F. BAILEY, JR., S. C. ALSOP, J. L. SIMPKINS, J. M. MILBY, JR.

NAYS: NONE

**PUBLIC COMMENT PERIOD**

Chairman Morris opened the public comment period. Those speaking are as follows:

Anne Marie Voight, Stevensville District, expressed concern of the possible closing of the VDOT Headquarters located at Shacklefords and asked that the Board support it staying open.

Danielle Robinson, Buena Vista District and Regional Program Planner for Middle Peninsula R.A.C.E., was present advising that King William County tabled action relating to her request that was on the Boards Agenda last month. Ms. Robinson further advised that an anonymous

donor will provide funds if King William does not approve. Ms. Robinson asked that King and Queen release the funds and set a date for internet installation.

Mr. Simpkins commented that action taken by the Board of Supervisors last month was dependent upon King William County agreeing to pay.

Ms. Alsop expressed concern that she had a problem putting money in if King William is not contributing.

Mr. Milby commented that he expressed concern at last months' meeting of what others were going to contribute.

After hearing no further comments, the public comment period was closed.

### **CORNERSTONE COMMUNITY DEVELOPMENT CENTER – SUMMARY OF PROPOSED PROJECTS – DR. A. W. LEWIS**

Dr. A. W. Lewis was present providing a summary of Cornerstone Community Development Center's challenges as well as the programs that are involved.

Two projects in particular, were the "Backpack Program" and the "Missions of Mercy" free dental clinic. Dr. Lewis asked that next year during budget discussions could the Board consider some type of contribution.

Dr. Lewis further expressed that they are looking at where to hold the clinic where they can set up equipment, etc. and that they were looking at King William High School or possibly the Marriott School Building of which he understands that he needs to speak with those that in charge of the use of the Building.

### **EMERGENCY SERVICES REQUEST – GREG HUNTER, EMERGENCY SERVICES COORDINATOR**

#### **(a) Request for Additional Position – Hiring Authorization (From BLS to ALS Technician)**

Mr. Hunter advised that the daytime county EMS provider program has been a success and well received by the volunteer fire and EMS community and was requesting authorization to begin a hiring process for the position that has already been budgeted and approved in the FY14 budget, asking that the funds be increased by \$8,280 in the salary line item, plus benefits, to hire an ALS Technician III, rather than a BLS Technician. \

Mr. Hunter further advised that one ALS Provider would be housed at the Courthouse and the other at the Library location at St. Stephens Church.

After a lengthy discussion and questions and concerns of this Board, a motion was made by Mr. Milby and seconded by Ms. Alsop authorizing Mr. Hunter to start the process of hiring an "ALS"

Provider, increasing the salary amount by \$8,200.00, plus fringe benefits to be budgeted and appropriated.

AYES: R. F. BAILEY, JR., J. M. MILBY, JR., S. C. ALSOP  
NAYS: D. H. MORRIS, J. L. SIMPKINS

**(b) REQUEST FOR STAFFING AND FUNDNG SUPPORT – EMERGENCY SERVICES TRAINING EMT BASIC PROGRAM**

Mr. Hunter provided an overview of his request advising that the program at RCC is a 6 – 8 credit course totaling tuition of approximately \$1,000 per student. A private vendor is charging nearly \$1,200.00 per student. Mr. Curtis Mason and himself have coordinated a request for interest and generated roughly 18 individuals within King and Queen County who have indicated an interest in attending an EMT Basic Program. Mr. Mason has also been able to fill the remaining spaces in a course with members of King William County agencies. For King & Queen to fill a full course it would total \$18-20,000.00 in expenses to the agency for tuition, plus time and travel expenses for the student.

Mr. Hunter is proposing that the county sponsor the following course of 184 hours of classroom instruction and 20 hours of clinical observation by the student. Estimated costs are as follows: Labor for instruction \$9,560.00 plus FICA (\$10,291.34), \$3,000 for required training aids, disposable supplies, materials for initial program, \$3,700 (18 students) course textbooks, making a total of \$13,291.34.

A motion was made by Mr. Milby and seconded by Ms. Alsop to approve \$13,292 financial support to conduct the program as outlined by Mr. Hunter to be budgeted and appropriation from the General Fund.

AYES: R. F. BAILEY, JR., J. M. MILBY, JR., S. C. ALSOP  
NAYS: D. H. MORRIS, J. L. SIMPKINS

Mr. Simpkins commented that he was voting against, as he feels they should contribute to it.\

**DEPARTMENT OF SOCIAL SERVICES AND SCHOOL SUPERINTENDENT REPORTS**

Betty Dougherty, Director of the Department of Social Services, was present, advising of the following:

- Cooling Assistance application deadline is August 15. To be considered you must be an elderly person, a person with a disability, or have a child under 6 living in the home. The maximum benefit amount for electricity payments is \$100.00. For the month of July they have received 34 applications, 20 approved, 11 denied and 3 are pending.
- Eligibility Modernization continues to move forward. Classroom training is set for August and September. The total number of applications for benefits programs received

in July was 91. 15 of those were online applications. Mrs. Dougherty acknowledged the two employees that are responsible for retrieving applications, renewals and changes. They are Nina Williams, Office Associate and Carol Holmes, Human Services Assistant.

- Advised that King and Queen County was given the Tiara award from the Adult Services Consultant. Angela Land, Family Services Specialist was acknowledged for her good work with her responsibility for Adult Protective Service investigations.
- Acknowledged the good work being done by the backpack committee of the King and Queen Resource Council, Sheila Iswariah... There is a great need in King and Queen for this program and they are looking to other successful counties such as Middlesex and Gloucester for a model that they can use to create a successful program for our citizens.
- Advised that King and Queen County was invited to participate in Middlesex Partners in Progress Program of which 3 of 10 interested families participated.

## **SCHOOL SUPERINTENDENTS REPORT**

No one was present from the Schools

## **APPROVAL OF BANKING SERVICES AGREEMENT**

County Administrator Thomas Swartzwelder advised that per memo received from Treasurer Irene Longest over the past several weeks there have been numerous issues with the county's checking account with BB & T and the Treasurer found that the issues could not be resolved. Ms. Longest took steps seeking proposals from other financial institutions. Of the four banks contacted, only two responded with written proposals. Ms. Longest created a Board of financial officials from the County, Schools, Social Services, and Chairman Morris. After meeting with those that submitted proposals, the committee selected Citizens and Farmers Bank.

Ms. Longest is asking for two things, one being that the Board authorize the Chairman of the Board to execute the new banking agreement with Citizens and Farmers Bank and that Ms. Longest be named as the authorized manager of the accounts, which is what she is now, as Treasurer.

A motion was made by Mr. Bailey and seconded by Mr. Milby to approve the banking services agreement with Citizens and Farmers Bank authorizing the Chairman of the Board to sign documents and authorizing Ms. Longest to manage the accounts.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., S. C. ALSOP  
NAYS: NONE

## **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

### **PLANNING COMMISSION –**

**NEWTOWN DISTRICT** –TABLED (To fill the unexpired term of Joy Harvey \*2-8-14)

**BOARD OF ZONING APPEALS**

**Stevensville District** – the term of Leland Wyatt expired August 10, 2013  
(TABLED)

**Buena Vista District** – replacement for Bob Taylor on the BZA (term expires 8-10-15)  
(TABLED)

County Administrator Thomas Swartzwelder asked to speak with Mrs. Morris and Mr. Milby with the reason being that the Zoning Ordinance requires that a member of the Planning Commission also sit on the BZA. At the current time there is no member because of Mr. Taylor leaving.

**IDA/EDA** – William T. Henley’s term on the IDA/EDA expired July 13. He was serving an unexpired term.

A motion was made by Mrs. Morris and seconded by Mr. Milby to reappoint Mr. William T. Henley IV to serve a 4 year term on the IDA/EDA. Term expires: August 12, 2017.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., S. C. ALSOP  
NAYS: NONE

**SOCIAL SERVICES BOARD**

The terms of 2 members on the Social Services Board are coming upon termination.

Florence Cooke’s term expires in September and she would like to serve a 2<sup>nd</sup> term.

Vanessa Porter’s second term expires in October and she is not eligible to serve again until she rotates off for a minimum of two years.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., S.C. ALSOP  
NAYS: NONE

**ST. STEPHENS CHURCH DISTRICT – Social Services Member**

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to reappoint Ms. Florence Cooke to serve on the Social Services Board for her 2<sup>nd</sup> term. Term will expire September 20, 2017.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., S. C. ALSOP  
NAYS: NONE

**STEVENSVILLE DISTRICT – Social Services Member**

(Replacement for Vanessa Porter whose term expires in October 2013) Mrs. Porter has served her second term and is not eligible to serve another term for a maximum of two years.

TABLED

**BUDGET AMENDMENT – LOCAL AID TO LOCALITIES – FIRE PROGRAMS**

A motion was made by Ms. Alsop and seconded by Mr. Milby to approve a budget amendment in the amount of \$20,000. The funds are divided between the fire departments within the County for the purchase of equipment.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., S. C. ALSOP  
NAYS: NONE

**COUNTY ADMINISTRATOR’S COMMENTS**

County Administrator Thomas Swartzwelder provided the following comments:

- Provided an update on the Farmers Market, advising that it continues to grow and is doing very well. The building materials are on site, the pavement and commercial entrance have been completed. The approximate cost is around \$40,000.00
- Advised that the last of the improvements at the Courthouse which are the signs for the Circuit Court and Registrars Office should be coming in this week.

**BOARD OF SUPERVISORS COMMENTS**

Ms. Alsop had the following comments:

- Expressed her appreciation and thanks for all the calls, cards, and e-mails that she received while she was out having surgery.
- The Virginia Association of Counties Board will be meeting this coming Saturday. On Friday they will be holding committee meetings, encouraging not only Board Members but Directors of certain agencies that can serve and hopes that everyone will look through the list again and consider serving.
- Thanked everyone again, and expressed how pleased she was to be back. This Board tends to look at the County over-all and not just one district and the Board looked out for her district, expressing her appreciation for that.

Mr. Simpkins had the following comments:

- Thanked everyone for coming out to the meeting
- Advised that Greg Hunter our Emergency Services Coordinator was the guest speaker at the Annual Farm Bureau Meeting and expressed appreciation for his presentation.

- Was glad to see a Deputy in the Meeting tonight
- Have a safe trip home. The next time we meet, School will be in session.

Mr. Milby had the following comments:

- Thanked everyone for coming out.
- Expressed his appreciation to Greg Hunter for his presentation tonight.
- Expressed that he was excited about the Farmers Market. The entrance looks great.
- Hopes everyone has a safe trip home

Mr. Bailey had the following comments:

- Thanked everyone for coming
- Expressed his appreciation for those that presented presentations for the meeting
- Hopes everyone will have a safe trip home

Mrs. Morris had the following comments:

- Expressed her appreciation for everyone that came out and for the presentations given
- Encouraged everyone to drive safely home

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Milby and seconded by Ms. Alsop to adjourn the meeting.

AYES: D. H. MORRIS, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., S. C. ALSOP  
NAYS: NONE

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Doris H. Morris, Chairman

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K. Diane Gaber, CMC, Deputy Clerk